

WORKING SMART A PRACTICAL APPLICATION

Duration

Half a day

Who the course is suitable for

Anyone who wants to be more focused in their approach to work.

Description

The SMART acronym is widely recognised but rarely applied to business on a daily basis. This course will motivate delegates to operate effectively across all areas of their business.

Learning Objectives

- To understand SMART
- Review goals to date
- Learn how to celebrate success
- Setting goals
- Planning action
- Preparing for diversions
- Measuring progress + success
- Reminders to keep motivated.

Pre-requisites

A desire to work more effectively.

Type of Programme

Inter-active workshop

Delivery

Available as an in-house or public workshop

TO BOOK A WORKSHOP OR DISCUSS YOUR TRAINING NEEDS CALL: 020 8473 0261

To book a seminar call 020 8473 0261
or visit www.cliftonconsulting.com